

City of Minden

P.O. Box 239, 325 N. Colorado  
Minden, Nebraska 68959

phone 308.832.1820  
fax 308.832.1949  
www.MindenNebraska.org



**APPLICATION TO RAZE/DEMOLISH A BUILDING**

Application is hereby made to raze a building on:

Lot \_\_\_\_\_ Block \_\_\_\_\_ Addition \_\_\_\_\_  
Address \_\_\_\_\_  
Present Use \_\_\_\_\_  
Building Owner \_\_\_\_\_  
Demolish/Razing Contractor \_\_\_\_\_  
Method of Razing \_\_\_\_\_  
How/Where material disposed \_\_\_\_\_  
Square Footage of Building \_\_\_\_\_  
Razing will begin on \_\_\_\_\_ And Occupy \_\_\_\_\_ days.

**STEP 1: ASBESTOS REPORT**

State Law requires an asbestos inspection and report prior to demolition of any structure. Prior to City approval of demolition, **the City needs a copy of the asbestos report, along with any remediation plans**, if necessary. Approved landfill disposal is required; a copy of the Landfill Disposal Receipt is required before the permit will be issued.

**Asbestos inspection companies:** MILCO Environmental Services, Inc (308) 237-5923 and B2 Environmental, Inc (402) 330-0763.

**Asbestos removal companies:** Great Plains Asbestos Control (308) 234-3350.

**Homeowner removal:** dispose at Prairie Hill Landfill (308) 995-5575. (Must prearrange disposal).

Report Received Date \_\_\_\_\_ Report Cleared Date \_\_\_\_\_

**STEP 2: CERTIFICATE OF LIABILITY**

The City of Minden Code requires proof of liability insurance in the minimum amounts of:

- General Liability \$1,000,000
- Worker’s Compensation Limits
  - \$500,000 Each Accident
  - \$500,000 Disease per Policy
  - \$500,000 Disease per Employee Accident/Disease
- Combined Single Limit (CSL) for Auto \$1,000,000
- An umbrella policy may be provided to show adequate coverage if the insurance policy does not meet or exceed the requested limits.

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### **STEP 3: WATER & SEWER SHUT-OFF AND DISCONNECTION**

Property owner needs to call a licensed plumber to dig up, if necessary and cap both WATER & SEWER at City mains. City inspection of the disconnection is required. Property owner or plumber is to call City Utility Superintendent, Ryan Hurst, at (308) 830-3824 for an inspection date.

Sewer Plugged                      Date \_\_\_\_\_ Signature \_\_\_\_\_  
(Verifying City Official)

Water Shut Off at Main      Date \_\_\_\_\_ Signature \_\_\_\_\_  
(Verifying City Official)

### **STEP 4: ELECTRICAL SHUT-OFF AND DISCONNECTION**

Property owner needs to call City Utility Superintendent, Ryan Hurst, to schedule disconnection. City inspection of the disconnection is required. Property owner is to call City Utility Superintendent, Ryan Hurst, at 308-830-3824 for disconnection.

Electricity Disconnected at Pole      Date \_\_\_\_\_ Signature \_\_\_\_\_  
(Verifying City/NPPD Official)

### **STEP 5: GAS SHUT-OFF AND DISCONNECTION**

Property owner must call Black Hills Gas at (888) 890-5554 to schedule disconnection. Property owner is to get appropriate sign-off from Black Hills Gas representative that gas has been disconnected.

Gas Abandoned, if applicable      Date \_\_\_\_\_ Signature \_\_\_\_\_  
(Verifying BH Official)

### **STEP 6: COUNTY TAX VERIFICATION**

Property owner must get sign-off from county treasurer that said property is free and clear of any City, County or State taxes or special assessments.

I hereby certify there are no delinquent City, County, or State taxes or special assessments due and unpaid, against the above described property, and I further certify that I have collected from the owner of the above describe property a sum of money equal to its proportionate share of all outstanding bonded indebtedness to which such property is subject.

Date \_\_\_\_\_ Signature \_\_\_\_\_  
Treasurer of Kearney County, Nebraska

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## STEP 7: SIGNATURES OF PROPERTY OWNER & CONTRACTOR

PROPERTY OWNER--I hereby certify that the information is correct and that all work is being done according to City ordinances.

Date \_\_\_\_\_ Signature \_\_\_\_\_  
Building Owner or Agent

CONTRACTOR--I hereby acknowledge as the Razing/Demolish Contractor for the above-mentioned structure, that prior to backfilling any of the area from which the structure was razed, that I or my designee will contact the proper City Officials to have the site inspected to verify that all the debris has been removed from the site.

**Demolition companies:** Blessing Construction LLC (308) 237-7998 and A&L Leveling (308) 830-0427.

Date \_\_\_\_\_ Signature \_\_\_\_\_  
Razing/Demolish Contractor

## STEP 8: RETURN COMPLETED FORM & DEMO FEE

Return to City Hall at 325 N. Colorado:

- Completed form with all signatures
- Copy of the asbestos report and remediation if necessary
- Certificate of Liability Insurance
- \$50 demolition fee payable to City of Minden

## STEP 9: ISSUANCE OF PERMIT & AFTER DEMO INSPECTION

The property owner will be contacted once all information has been verified and the permit has been issued. The permit is to be displayed at the demolition site.

After demolition is complete, please contact the City's Building Inspector, Darin Fischer, at (308) 830-0545 for an inspection. **The inspection must be completed prior to backfilling the area.**

After Demo Inspection Date \_\_\_\_\_ Signature \_\_\_\_\_  
(Verifying City Official)