

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



PRELIMINARY PLAT APPLICATION

1. Applicant's Name _____
2. Applicant's Address _____
3. Telephone (daytime) _____ Email: _____

4. Owner's Name _____
5. Owner's Address _____
6. Telephone (daytime) _____ Email: _____

7. Number of Lots: _____
8. Size of Subdivision in Acres: _____
9. Subdivision Name exactly as to be recorded: _____

Submittal Requirements

- Certified copy of the last deed or document of record from the Register of Deed's Office
(requirement waived if application is part of a rezoning application)
- Five full size Plats (1" = 200')
- One (8 % "x 11") reduced copy of Plat

Checklist

- Names and addresses of developer, owner and firm who prepared the plat.
- Location map, showing boundary lines of the subdivision with reference to section, township and range lines plus a legal description
- Proposed name of subdivision.
- Identify surrounding property, railroad right-of-way, utility easements, parks, public open space, driveway; city limits, existing subdivisions, and other features within one hundred fifty (150) feet of the subdivision boundary.
- Present and proposed zoning.
- Metes and bounds description, including dimensions, bearings, curve data, tangent length, radii, arcs, chords, and central angles for all centerlines and rights-of-way, and centerline curves on streets.
- Acreage of tract.
- Scale of Plat (1"=200) including a bar scale, date of preparation, and north arrow
- Building setback lines on front and side streets with dimensions.
- Proposed width and street names.
- New block and lot numbers.
- Proposed arrangement of lots, blocks, lot dimensions, and lot areas in square feet or acreage.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



- Existing and proposed width of easements or land reserved for or dedicated to public use, width and name of proposed rights-of-way, easements and pedestrian ways.
- Phasing plan.
- Property lines within one hundred fifty (150) feet.
- All existing water courses, floodplains, wetlands, habitat areas or other environmentally sensitive features within 150 feet.
- Existing rights-of-way and easements within one hundred fifty (150) feet.
- Topography at two (2) foot contours including areas up to one hundred fifty (150) feet of the plat boundaries.
- Existing site drainage system.
- Public Works Plan demonstrating feasibility.
- Road and paving cross-sections.
- Draft Subdivision Agreement including improvement financing plans, including sources of funding (private, assessments, public, Sanitary and Improvement Districts, and other sources).

Owner's Signature

Date

Applicant's signature (If different than property owner, Applicant certifies by signature that s/he is the authorized agent of the property owner)

If you have any questions about this application form, please contact the City Offices at (308) 832-1820.