City of Minden
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Minden, Nebraska 68959

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The Christmas City
Minden NEBRASKA

Automatic Withdrawal Authorization

1. In the Automatic Withdrawal Program, I wish to:
   - ☐ ADD – Withdrawal of my monthly Utility Bill from the bank account shown.
   - ☐ CHANGE – Change financial institutions and/or account number.
   - ☐ CANCEL – Stop my participation in the program.

2. Customer Information: Name _____
   Address: _____
   Phone: _____

3. Utility Account Number(s): _____

4. Bank Information: Bank Name_____
   Account Type: (circle one) ☐ Checking ☐ Savings

5. Payments are automatically withdrawn from your bank account on the FIRST BUSINESS DAY OF THE MONTH.

6. Pre-Authorization Date: _____ for bill due _____ 10th, _____
   First Payment Date: _____ for bill due _____ 10th, _____
   Utility account holder will be responsible for payment PRIOR TO THE FIRST PAYMENT DATE listed above.

7. Automatic withdrawals that are returned for in-sufficient funds will be charged a $35.00 return fee and must be paid with cash or a money order. Two in-sufficient returns will terminate the automatic withdrawal payment from the above stated utility accounts for a period of one year.

8. I hereby authorize the City of Minden, hereinafter called Company, to initiate credit/debit entries and to initiate, if necessary debit/credit entries and adjustments for any credit/debit entry in error to my (our) bank account indicated above and the financial institution named above, hereinafter called depository, to credit and/or debit the same to such account. This authority is to remain in full force and effect until Company has received written notification from me (or either of us) of its termination in such time and in such manner as to afford Company and Depository a reasonable opportunity to act on it.

9. _____ _____
   Signature Date

Attach a VOIDED Check and not a deposit slip to ensure proper processing