



Building Permit Application

325 N. Colorado Ave. P.O. Box 239 Minden, NE 68959 (308) 832-1820
www.MindenNebraska.org



This application form requests key information needed for your Building Permit. Please print the information and return with two sets of building plans to the Building and Zoning Office. The City requires permit approval before construction begins in City limits or within the City's extra-territorial jurisdiction (area within 1-mile parameter of City limits).
For information or inspection, please call **308-832-1820**.

NAME OF OWNER OR LESSEE _____ MAILING ADDRESS _____ PHONE NUMBER _____

NAME OF CONTRACTOR _____ MAILING ADDRESS _____ PHONE NUMBER _____

NAME OF ARCHITECT/ENGINEER _____ MAILING ADDRESS _____ PHONE NUMBER _____

----- LOT INFORMATION IS AVAILABLE ONLINE AT <http://kearney.gisworkshop.com> -----

Legal Description (Also provide survey, deed, or other legal documentation): _____

Site Address _____ **Lot Size** _____
Lot size shall meet height and area requirements to be eligible for a permit. (Example: 66' X 120' or 7,920 sq. ft.)

Zoning of Property _____ **Approximate Cost** _____ **Anticipated Start Date** _____

PLEASE CHECK TYPE OF WORK TO BE DONE:

- | | | |
|---|--------------------------|---------------------|
| New Single Family Dwelling | New Commercial | Solar Panel/Antenna |
| New Multi-Family
(No. of Units: _____) | New Industrial | Deck/Patio |
| Dwelling Remodel | Commercial/Ind. Remodel | Moved in Building |
| Dwelling Addition | Commercial/Ind. Addition | Swimming Pool |
| Garage | City/County/State | Concrete/Sidewalk |
| Accessory Building/Carport | Church/School | Foundation Only |
| | Fence/Sign | |

PROPOSED USE OF BUILDING OR STRUCTURE _____ **Total square footage:** _____

COMMERCIAL OR INDUSTRIAL ONLY

Plumbing Contractor: _____ Electrical Contractor: _____

LIVING QUARTERS ONLY

Total **finished** living area (Include finished areas in basement): _____ sq. ft. Garage Area: _____ sq. ft.

Total unfinished basement area: _____ sq. ft. Deck, porch, crawl space area, etc.: _____ sq. ft.

Number of bedrooms: _____ Total building and garage area on the lot: _____ sq. ft. = _____ % of lot

We, the undersigned applicant, hereby apply for a Building Permit to perform the work as specified above, and agree to comply with Minden City Code, International Residential Code, and International Building Code; including construction and zoning ordinances without variation. Stamped plans by a licensed architect and/or professional engineer are necessary for building permits as required in the most recent version in the State of Nebraska Engineers and Architects Regulation Act Handbook. Refer to <https://ea.nebraska.gov> and view the resources and/or FAQs tabs. The City may require a survey for building permits, and it is the responsibility of the property owner to ensure permit item is within property boundaries.

Applicant's Signature _____ Date _____

City Approval

Building Official _____ Date _____

City Administrator _____ Date _____

Permit Number _____ Fee _____ Paid (Y/N) _____

CALL DIGGERS HOTLINE BEFORE YOU DIG (800) 331-5666



FLOODPLAIN DEVELOPMENT PERMIT/APPLICATION

This form is used for any man-made change to improved or unimproved real estate, including, but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations, or storage of equipment or materials.

Developer must obtain other necessary federal, state, or local permits (e.g. Corps of Engineers 404 Permit, Local Levee District, etc.).

Complete this section if the proposed development involves the improvement of a structure (i.e. walled and roofed buildings, manufactured home, or gas and liquid storage tanks):

Pre-Improvement Value of Structure: \$ _____ **Cost of Improvement:** \$ _____

The following section is to be completed by the community official:

Is the development substantial improvement? _____ Yes _____ No

Is the development in an identified floodplain? _____ Yes _____ No

If yes, complete the following:

Elevation of the base (100-year) flood _____ ft MSL/NGVD 29

Elevation/Flood proofing requirement (if applicable) _____ ft or

Is the development in a designated floodway? NAVD 88

_____ Yes New structures for human habitation are prohibited. For any other floodway development, the developer must provide certification by a registered professional engineer that the development would result in no increase in water surface elevations along the floodway profile during occurrence of the base flood discharge.

_____ No If a floodway has not been designated, the developer may be required to submit hydraulic data demonstrating that the proposed development will not increase flood heights more than one foot at any location.

If the development is in a floodplain, the following shall apply:

This permit is issued with the condition that the lowest floor (including basement floor) of any new or substantially improved residential building will be elevated at least one foot above the base flood elevation. If the proposed development is a nonresidential building, this permit is issued that the lower floor (including basement) of a new substantially improved nonresidential building will be elevated or flood proofed at least one foot above the base flood elevation. The developer/owner will provide certification by a registered engineer, architect, or land surveyor of the "as-built" lowest floor elevation (including basement) or flood proofed elevation of any new substantially improved building covered by this permit.

All provisions of the _____ Floodplain Management Resolution/Ordinance (number _____) shall be complied with.
(County or city)

Signature of Developer/Owner: _____ Date: _____

Authorizing official (name and title): _____ Date: _____

***Please Note Dimensions in Drawing



Site Location
Address/ Legal Location

Designate North

