

# City of Minden

P.O. Box 239, 325 N. Colorado  
Minden, Nebraska 68959

phone 308.832.1820  
fax 308.832.1949  
www.MindenNebraska.org



Minutes of Council Meeting  
City of Minden, Nebraska  
October 17, 2016  
6:00 p.m.

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. for the regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Teresa Sumstine, Bob Carlson, and Lathan Thompson. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matthew Cederburg and City Clerk Abbey Jordan. The following City Council member was absent: Larry Evans.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Griess made the following statement:

“Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting.”

**Agenda item #3**, Mayoral Announcements. Mayor Griess wished to extend a big thank you to the City Street Crew for their work during Bandfest this past weekend. He also extended congratulations to Jensen and the Chamber for a successful event, as well as congratulations to John Jacobs, the Middle School, and Senior High School for their band performances. Mayor Griess was disappointed to hear that two political signs were stolen from two separate yards. He would like to ask the community to be tolerant of the political choices of others.

**Agenda item #4**, The following items were listed under the agenda item “**consent agenda**” for this meeting:

- a. Consider Approval of Minutes of Previous City Council Meeting
- b. Consider Approval of Bills & Claims for this Council Meeting
- c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
- d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting

The following bills and claims were submitted for approval under the “consent agenda” and are on file in the office of the City Clerk:

A. Jordan 739.90, American First Aid & Safety 21.76, Baker & Taylor 625.55, Big John's Ford, Inc 50.36, Cenage/Gale 148.14, City Of Holdrege Landfill 4,701.50, Cooperative Producers, Inc. 1,343.77, D & M Security 75.00, D. Fischer 54.41, Demco 86.76, Emergency Medical Products 11.80, Ems Billing 812.18, Fifth Street Printing 951.29, Galls 635.52, Hastings Chamber Of Commerce 49.00, Hawkins Water Treatment 2,921.54, Intellicom Computer Consulting 1,000.00, Island Supply Welding Co 8.40, J. Hill 69.49, Junior Library Guild 1,905.00, K&K Auto Repair Inc 510.21, Ke Co Court 4.25, Ke Co Health Payment Cntr 84.00, Krull Agency Of Minden, Inc. 60.00, L. T. Pedley Drug 467.00, Landmark Implement Carquest 420.95, Lincoln Winwater Works 135.88, Matheson Tri-Gas Inc 30.60, Midwest Tapes 153.82, Miller & Associates 10,725.00, Minden Hardware 887.31, Minden Lumber & Concrete Co. 679.42, Minden Office Supply, Inc 818.28, N T & T 81.19, Napa Auto Parts 232.23, Ne Water Environment Assoc 180.00, Nebr Municipal Clerks Assoc 25.00, Nebraska Public Power District 182,125.39, Olsson Associates 2,192.15, One Call Concepts Inc 84.12, O'Neill Heinrich Damkroger 232.00, Penworthy/Media Source 150.84, Pepsi Cola Of Hastings 109.65, Presto X Co. 60.00, Rainbow Printing 450.00, S & S Worldwide 363.07, S. Zelif 9.00, Sargent Drilling Co. 900.00, Source Gas 192.16, Southern Power District 20.74, The

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Library Store 226.37, The Minden Courier 168.00, Total Funds By Hasler 400.00, Usa Blue Book 911.41, Verizon Wireless 654.81, Village Cleaners Inc 35.88, Western Pathology Consult Inc 212.80, Wex Bank 2,902.57, Xerox Capital Services Inc 193.38.

Thompson motioned to approve the consent agenda and Carlson seconded. On roll call, the following voted Aye: Sumstine, Carlson, and Thompson. On roll call, the following members were absent: Evans. Motion carried.

## **Agenda item #5, Treasury Report, September 2016.**

Cederburg highlighted topics in the Treasury Report for September 2016. No action was taken.

## **Agenda item #6, Budget Report, September 2016.**

Cederburg discussed the final budget status for the end of the fiscal year. No action was taken.

## **Agenda item #7, City Proclamation of Domestic Violence Awareness Month.**

Mayor Griess read the Proclamation prepared by the Safe Center of Kearney, NE. No action was taken.

Due to similarity, Agenda item #8 and item #9 were discussed and considered together.

## **Agenda item #8, Consider Approval to designate Jeff R. Palik of Olsson Associates as Minden's Licensed Street Superintendent for 2017. Agenda item #9, Consider Approval of Olsson Associates letter of agreement for Street Superintendent & Consulting Services.**

Sumstine motioned to approve the designation of Jeff R. Palik of Olsson Associates as Minden's Licensed Street Superintendent for 2017 and the Olsson Associates letter of agreement for Street Superintendent and Consulting Services. Carlson seconded. On roll call, the following voted Aye: Sumstine, Carlson, and Thompson. On roll call, the following members were absent: Evans. Motion carried.

## **Agenda item #10, Consider Selection and Approval of Bid for the Landmark Sewer and Water Extension.**

Present was Chris Miller of Miller and Associates who reviewed the bids. Utility Superintendent, Ryan Hurst, was also on speaker phone. They went on to state that with just over a \$50,000 difference between the base bid of \$310,633 vs. the alternate bid of \$260,844 which only completed the water portion under Highway 6 and the Railroad, that it would be more economical to complete the entire project now vs. at a future date, primarily due to mobilization costs. Sumstine motioned to approve the bid of Midlands Contracting for \$310,632.50 for the Landmark Sewer and Water Extension and Thompson seconded. On roll call, the following voted Aye: Sumstine, Carlson, and Thompson. On roll call, the following members were absent: Evans. Motion carried.

## **Agenda Item #11, Consider Selection and Approval of Security Fence Quotes for Water Treatment Plant.**

Installation of an auto gate opener and the costs associated with the opener was discussed. This brought up security concerns about the Water Treatment Plant and additional safety measures were discussed. Cederburg stated the need to approve the project since the project included \$10,000 in grant funds from the Nebraska Department of Health & Human Services, requiring project completion by June 30, 2017.

Thompson motioned to approve the installation of the fence without the automatic gate opener for \$26,993 and Sumstine seconded. On roll call, the following voted Aye: Sumstine, and Thompson. On roll call, the following members voted Nay: Carlson. On roll call, the following members were absent: Evans. Motion carried.

Due to similarity, Agenda item #12 and item #13 were discussed and considered together.

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**Agenda Item #12**, Consider Approval of payment to Miller & Associates in the amount of \$1,350 for DTR Phase I grant administration services for CDBG 15-ED-005. **Agenda Item #13**, Consider Approval of draw #3 for \$1,350; this amount will be drawn on CDBG 15-ED-005 from NE Dept. of Economic Development.

Thompson motioned to approve the payment to Miller & Associates in the amount of \$1,350 for DTR Phase I grant administration services for CDBG 15-ED-005 and draw #3 for \$1,350 to be drawn on CDBG 15-ED-005. Sumstine seconded. On roll call, the following voted Aye: Sumstine, Carlson, and Thompson. On roll call, the following members were absent: Evans. Motion carried.

**Agenda Item #14**, Consider Approval for the Minden Chamber of Commerce to close the southbound traffic lane of the 400 block of N. Minden Avenue and the abutting sidewalk, AND the west parking area of the 500 block of N. Minden Avenue and the abutting sidewalk for bounce houses and food trucks and other vendors from November 25th through December 4th in accordance with City Code Section 58-1.

Thompson motioned to approve Minden Chamber of Commerce to close the southbound traffic lane of the 400 block of N. Minden Avenue and the abutting sidewalk, AND the west parking area of the 500 block of N. Minden Avenue and the abutting sidewalk for bounce houses and food trucks and other vendors from November 25th through December 4th and Sumstine seconded. On roll call, the following voted Aye: Sumstine, Carlson, and Thompson. On roll call, the following members were absent: Evans. Motion carried.

**Agenda Item #15**, Public Comments.

There were no comments from the public.

**Agenda Item #16**, Adjournment.

Carlson motioned to adjourn the meeting at 6:50 p.m. and Thompson seconded. On roll call, the following voted Aye: Sumstine, Carlson, and Thompson. On roll call, the following members were absent: Evans. Motion carried.

/s/ Ted Griess  
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan  
Abbey Jordan, City Clerk

(SEAL)