

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
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www.MindenNebraska.org



Minutes of Council Meeting
City of Minden, Nebraska
October 3, 2016
6:00 p.m.

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. for the regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Bob Carlson, and Lathan Thompson. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matthew Cederburg and City Clerk Abbey Jordan. The following City Council member was absent: Teresa Sumstine.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Griess made the following statement:

“Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting.”

Agenda item #3, Mayoral Announcements. Mayor Griess thanked Deb Larson for her willingness to serve on the Library Board. He welcomed Mr. Martin’s government class. Police Chief Huff was thanked for providing his incidents report and it was noted that animal complaints topped the list. Griess reminded all that Bandfest takes place October 15th at 1:00 p.m. Finally, he announced that Blaine Street from 1st to Hawthorne will be closed all week to accommodate Bethany Home construction.

Agenda item #4, The following items were listed under the agenda item “**consent agenda**” for this meeting:

- a. Consider the Approval of Minutes of Previous City Council Meetings
- b. Consider Approval of Bills & Claims for this Council Meeting
- c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
- d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
- e. Consider Approval of Lempka Addition Redevelopment Project Plan Two for TIF Financing
- f. Consider Mayoral Appointment of Deb Larson to the Library Board with a term ending 12/31/2019
- g. Consider a Special Designated Liquor Permit for Saturday, October 29, 2016 from 8:00 AM to 1:00 AM for the David W. Bunger and Carolyn Bunger d.b.a. Windmill Studios for a fundraiser being held at the Windmill Studios including the beer garden area
- h. Consider a Special Designated Liquor Permit for Sunday, November 6, 2016 from 12:00 PM to 10:00 PM for David W. Bunger and Carolyn Bunger d.b.a. Windmill Studios for Wine, Wreaths, and Whimsy being held at the Kearney County Fair Grounds

The following bills and claims were submitted for approval under the “consent agenda” and are on file in the office of the City Clerk:

A. Jordan 74.03, Arbor Day Foundation 10.00, Builders Warehouse 20.36, Carey’s Pest Control, Inc. 96.75, Central Nebraska Equip Inc 70.00, City Of Minden 45.00, City Office Account 2,395.34, Compass Tools 1,350.00, D & M Security 75.00, Eakes Office Plus 554.79, Electric Pump 258.81, Emergency Medical Products 335.25, First Bank & Trust Co 15,315.54, Foremost Promotions 771.52, Fyr-Tek, Inc. 920.00, Galls 58.74, Hd Supply Waterworks, Ltd 645.00, Heartland Cleaning 911.75, Intellicom Computer Consulting 1,262.00, Island Supply Welding Co 44.51, K. Benson 120.00, John Deere Financial 413.09, Ke Co Health Payment Cntr 737.97, Ke Co Treas Barb Lynn 4,000.00, Kim Carver Specialized Hauling 50.00, Kustom Signals, Inc. 192.00, Lieske, Lieske & Ensz P C, Llo 2,765.42, M. Cederburg 81.13, The Minden Courier 497.40, M. Raffaelli 119.26, Martel Electronics 175.00, Mason’s Market 51.69,

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Matheson Tri-Gas Inc 91.02, Miller & Associates 5,775.00, Minden Rural Fire Dept. 1,248.25, Minden Utility Dept. 4,164.32, Mower Medic Llc 237.05, Municipal Supply-Nebraska 855.78, Ne Public Health Environmental 1,048.00, Ne Public Power District 20,360.51, Olsson Associates 29,192.68, Platte Valley Communications 155.70, R. Young 455.00, Revenue Bond Payment Account 25,018.00, Sirchie Finger Print Lab 56.35, Southern Power District 3,246.09, Titan Machinery Inc 623.77, Ultra-Chem Inc 290.60, Usa Blue Book 801.58, Village Cleaners Inc 210.07, W. Simmerman 830.01.

Thompson motioned to approve the consent agenda and Evans seconded. On roll call, the following voted Aye: Evans, Carlson, and Thompson. On roll call, the following members were absent: Sumstine. Motion carried.

Agenda item #5, Consider Approval for Cleaning of East Sewer Lagoon for Approximately \$45,473.

Ryan Hurst, Utilities Superintendent, informed the Mayor and Council that the lagoon would be emptied of sludge and the sludge would be spread on the nearby Peterson field. Soil samples will have to be produced before and after the sludge removal.

Evans motioned to approve Cleaning of East Sewer Lagoon for Approximately \$45,473 and Thompson seconded. On roll call, the following voted Aye: Evans, Carlson, and Thompson. On roll call, the following members were absent: Sumstine. Motion carried.

Due to similarity, Agenda item #6 and item #7 were discussed and considered together.

Agenda item #6, Consider Approval for Water Phase I Change Order for Minden West Estates Phase II Water and Sewer Mains for Industrial Lots. **Agenda item #7**, Consider Selection and Approval of Industrial Drive Extension Site Preparations and Road Grading.

The house burning is currently scheduled for Saturday, October 22, 2016. Trees will be removed prior to the burning. The road will be brought to level grade, and covered with crushed rock until finances allow for paving.

Thompson motioned to approve the Water Phase I Change Order for Minden West Estates Phase II Water and Sewer mains for Industrial Lots and the Industrial Drive Extension Site Prep and Road Grading to be performed by the City. Carlson seconded. On roll call, the following voted Aye: Evans, Carlson, and Thompson. On roll call, the following members were absent: Sumstine. Motion carried.

Agenda item #8, Consider Approval of a Permanent Utilities Easement with Minden Exchange Bank & Trust Company in Lot 3, Block 1, MEB Addition, City of Minden, Kearney County, Nebraska. The purpose of the easement is to accommodate the sewer and water extension to Landmark.

Evans motioned to approve the Permanent Utilities Easement with Minden Exchange Bank & Trust Company in Lot 3, Block 1, MED Addition, City of Minden, Kearney County, Nebraska and Carlson seconded. On roll call, the following voted Aye: Evans, Carlson, and Thompson. On roll call, the following members were absent: Sumstine. Motion carried.

Agenda item #9, Consider Approval of City of Minden Employee Cost of Living Increase.

Cederburg provided several other Nebraska towns COL for the past two years and recommends a cost of living increase of 2.5%.

Carlson motioned to approve the City of Minden Employee Cost of Living Increase of 2.5% and Thompson seconded. On roll call, the following voted Aye: Evans, Carlson, and Thompson. On roll call, the following members were absent: Sumstine. Motion carried.

Agenda item #10, Consider Approval for Miller and Associates to Create a 504 ADA Plan.

Griess discussed the need to have a 504 Plan for many grants, including the current Downtown Revitalization CDBG grant the City has received funds for.

Thompson motioned to approve Miller and Associates creating a 504 ADA Plan and Evans seconded. On roll call, the following voted Aye: Evans, Carlson, and Thompson. On roll call, the following members were absent: Sumstine. Motion carried.

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Agenda Item #11, Consider Approval for the City to Apply for a Nebraska Game & Parks Land and Water Conservation Fund Grant.

Cederburg located this grant and proposes using it to purchase land to be used for the new swimming pool and ball field complex. This grant would only cover the park area portion of the land, which would be about 50% of the entire cost. Progress must be shown with 3 years after approval of the grant.

Carlson motioned to approve the City to applying for the Nebraska Game & Parks Land and Water Conservation Fund Grant to purchase the land and Thompson seconded. On roll call, the following voted Aye: Evans, Carlson, and Thompson. On roll call, the following members were absent: Sumstine. Motion carried.

Agenda Item #12, Public Comments.

There were no public comments made.

Agenda Item #13, Adjournment.

Thompson motioned to adjourn the meeting at 6:44 p.m. and Evans seconded. On roll call, the following voted Aye: Evans, Carlson, and Thompson. On roll call, the following members were absent: Sumstine. Motion carried.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)