

# City of Minden

P.O. Box 239, 325 N. Colorado  
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Minutes of Council Meeting  
City of Minden, Nebraska  
August 31, 2016  
4:30 p.m.

The City Council of the City of Minden, Nebraska, met on this day at 4:30 p.m. in special session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 4:30 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Lathan Thompson. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matthew Cederburg and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Griess made the following statement:

"Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

**Agenda item #3**, Mayoral Announcements. Mayor Griess thanked the City staff on the trees plantings on the south side of the cemetery. Mayor Griess also wanted to thank members of the Downtown Steering Committee for their work on the City's application for Phase II. A reminder to all about the Tire Clean Up on Sept 9th and 10th.

**Agenda item #4**, The following items were listed under the agenda item "**consent agenda**" for this meeting: a. Consider the Approval of Minutes of Previous City Council Meetings, b. Consider Acceptance of Excused Absence of Mayor or Council Member(s) c. Consider a Special Designated Liquor Permit for Saturday, September 24, 2016 from 3:30 PM to 12:00 AM for the Roseland Community Club for a wedding reception being held at the Kearney County Fair Grounds.

Thompson motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #5**, Recommendation and selection of General Administrator for Phase 2 of the CDBG Downtown Revitalization Grant.

Proposals were received from two businesses for the position of General Administrator for Phase 2: Miller and Associates and Olsson Associates. Brenda Jensen from Miller and Associates wanted to thank the City for the opportunity to submit a proposal and introduced the proposed project manager, Luke Dutcher. City Administrator Matthew Cederburg and City Clerk Abbey Jordan made the recommendation of Miller and Associates.

Carlson motioned to select Miller and Associates for General Administrator for Phase 2 of the CDBG Downtown Revitalization Grant. Thompson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #6**, Recommendation and Selection of Architect/Engineer for Phase 2 of the CDBG Downtown Revitalization Grant.

Proposals were received for the position of Architect/Engineer for Phase 2: Miller and Associates and Olsson Associates. Luke Dutcher, a Civil Engineer for Miller and Associates spoke of a similar job he worked on for the Kearney Downtown area, and his experience with downtown buildings, basements, and sidewalks. City Administrator Matthew Cederburg and City Clerk Abbey Jordan made the recommendation of Miller and Associates.

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Sumstine questioned the wording of the Request for Proposals "improvement around the courthouse only". Sumstine wanted to make sure that all involved knew "the courthouse" was referring to the entire 9-block area and not just the courthouse only. Evans stated that it would be made clear on the façade improvement application the area by showing a map of the 9-block area.

Evans made the motion to approve the selection of Miller and Associates for General Architect/Engineer for Phase 2 of the CDBG Downtown Revitalization Grant. Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #7**, Consider Approval of Option 3 for the City's employee health plan renewal with Mertain.

Cederburg reviewed the recommended change to the health plan of increasing the Stop Loss for individuals from \$27,500 to \$37,500. Dennis Amstuz, Ohio National, reviewed the health benefit changes that took effect last year followed by the reasoning behind the stop loss increase, resulting in a potential premium savings of 15%. The first \$37,500 will be covered by the City; anything above said amount will be covered by reinsurance.

Thompson motioned to approve Option 3 for the City's employee health plan renewal with Mertain by increasing the Stop Loss for individuals to \$37,500. Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #8**, Budget Update 2016-2017.

Cederberg discussed the budget update for the upcoming 2016-2017 fiscal year. Details were provided as to how the budget was balanced. No action taken.

**Agenda item #9**, Take Action to extend or provide notice for the Operations & Maintenance Contract with NPPD.

After several meetings with NPPD, Cederburg recommended extending the Operations & Maintenance Contract. He would like improved communications, better reporting, improved relationship between Utilities Superintendent, Ryan Hurst and Minden's NPPD local manager, and would prefer to have the NPPD local manager to live in town.

Stan Clouse, NPPD, shared his concerns. Clouse stated they had a lineman ready to move to Minden to replace the City's prior local manager, Bryan Smith. He wants to layout expectations for both sides and work with City staff on sharing responsibilities when possible.

Evans made the motion to extend the Operations & Maintenance Contract with NPPD. Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #10**, Public Comments. No comments.

**Agenda Item #11**, Adjournment. Evans motioned to adjourn the meeting at 5:08 PM and Carlson seconded. On roll call the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Meeting adjourned.

/s/ Ted Griess  
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan  
Abbey Jordan, City Clerk