

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Minutes of Council Meeting
City of Minden, Nebraska
July 5, 2016
6:00 p.m.

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Ted Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Lathan Thompson. The following City Council members were absent: none. The following City Officials were present: Mayor Ted Griess, City Attorney Tom Lieske, City Administrator Matthew Cederburg, and City Clerk Abbey Jordan. The following City Officials were absent: none.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Griess made the following statement:

"Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda item #3, Mayoral Announcements. Mayor Griess opened with compliments for Rutjens work on returning the properties to its former state during the water construction. Following this, he thanked the Chamber of Commerce for sponsoring the Thursday night events in Chautauqua Park. Mayor Griess ended his announcements with congratulations on a successful Fourth of July fireworks show.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting: a. Consider Approval of Minutes of Previous City Council Meetings, b. Consider Approval of Bills & Claims for this Council Meeting, c. Consider Acceptance of Excused Absence of Mayor or Council Member(s), d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting, e. Consider Approval of Planned Maintenance Agreement with Cummins Central Power, LLC for a generator load bank test at the WWTP, f. Consider Approval of a Filtered Drinking System for City Hall replacing Water Fountain, g. Consider a Special Designated Liquor Permit for Saturday, July 30, 2016 from 12:00 PM to 1:00 AM for David W. Bunger and Carolyn Bunger d.b.s. Windmill Studios for the Olson Wedding Reception being held at the Kearney County Fairgrounds, h. Consider a Special Designated Liquor Permit for Saturday, August 20, 2016 from 3:00 PM to 1:00 AM for the Upland Fire Department for the Rasmussen Wedding Reception being held at the Kearney County Fairgrounds.

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

A. Jordan 68.04, All Roads Barricades, Inc 880.00, B. Grams 260.00, City Of Minden 45.00, City Of Minden 27.50, City Office Account 3832.34, Clarke Mosquito Control Prod 347.74, Clia Laboratory Program 150.00, D & M Security 55.50, D. Pittner 295.00, Danko Emergency Equip. Co 196.66, D. Moon 161.87, Deterding Classic Pool/Spa 6563.73, Eakes Office Plus 8799.00, First Ag Inc 148.06, First Bank & Trust Co 12646.47, Fyr-Tek, Inc. 40.00, G. Edgecombe 150.00, Hawkins Water Treatment 1480.83, Hd Supply Waterworks, Ltd 380.81, Island Supply Welding Co 25.28, J. K. Benson 1455.00, J. Anderson 155.00, John Deere Financial 251.40, Ke Co Treas B. Lynn 4318.33, Lieske, Lieske & Ensz P C, Llo 1750.50, Mason's Market 184.98, M. Cederburg 504.60, Miller & Associates 7450.00, Minden Area Sports Commission 100.00, Minden Opera House 25.00, Minden Rural Fire Dept. 2245.95, Minden Utility Dept. 4431.58, Municipal Supply-Nebraska 1166.92, Ne Environmental Products 1950.16, Ne Public Health Environmental 79.00, Olsson Associates 14118.77, P. Bartels Trucking Co 941.29, Platte Valley Communications 2824.64, Revenue Bond Payment

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Account 25165.00, R. G. Young 455.00, Sa-So 73.50, S. Denney Painting 1500.00, Southern Power District 3063.14, Stadler Implement Inc. 617.95, S. Ziems 67.50, Travelers 8369.00, Teledyne Isco Inc 206.73, Usa Blue Book 221.15, Van Diest Supply Co 1603.60, Village Cleaners Inc 29.20.

Thompson motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Agenda item #5, Presentation of options for the Sub-Transmission Electric line by Ken Fairchild, Olsson and Associates.

Ken Fairchild of Olsson and Associates opened the presentation explaining the future plans of Minden's backup power options. He stated that in June of 2018, the SPD backup line currently in use would be upgraded from a 34.5kV line to 69kV, and would not be an option for Minden. As a result, Fairchild reviewed the six options that were evaluated, and further explained three of the options Olsson and Associates found appealing. Following the discussion, questions were opened to the public in which John Eckhardt of Minden asked about the length of time it would take to install a new transformer should one fail. Fairchild said there are spares and it's just a matter of time to get one here and installed. Chris Hegert, the City's NPPD representative, stated that in the short-term there would be two transformers, but the long-term is unknown. Mr. Eckhardt also questioned about the possibility of Minden building its own 69kV power line from Hildreth. Hegert of NPPD replied stating that the NPPD power board would not allow that option due to duplication of services. Mr. Eckhardt also asked about possible FEMA grants that would assist in the construction of back-up power for hospitals or nursing homes. Fairchild explained that they have looked into these grants; however, there is heavy competition for such funding. Mayor Griess stated that they would look into the possibility of funding. No action taken.

Agenda item #6, Consider Approval of payment to Miller & Associates in the amount of \$16,500 for DTR planning services for CDBG 15-ED-005.

Evans motioned to approve the payment of \$16,500 to Miller & Associates for DTR planning services and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Agenda item #7, Consider Approval of draw #1 for \$10,725; this amount will be drawn on CDBG 15-ED-005 from NE Dept, of Economic Development.

Evans motioned to approve the draw #1 for \$10,725 and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Agenda item #8, Consider Approval of Change Order #1 to Phase 1 Water Distribution System Improvements for a new water main on Nebraska Avenue between Palmer Street and Campbell Street and the Bethany Home water main loop.

Ryan Hurst, Utilities Superintendent, stated the new water main on Nebraska has already been approved and installed and the Bethany Home project has already been approved and the Change Order is just a formality.

Carlson motioned to approve the Change Order #1 to Phase 1 Water Distribution System Improvements for a new water main on Nebraska Avenue between Palmer Street and Campbell Street and the Bethany Home water main loop and Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson and Thompson. Motion carried.

Agenda item #9, Consider Approval of Amendment #4 to the On-Call Services contract with Olsson Associates for the design of the water and sewer mains on 5th street from Sears Avenue to the East end of Industrial Drive for \$25,500.

Mayor Griess opened with confirmation on the purchase of the property at 5th and Sears Avenue. Cederburg reviewed the contingency funds remaining in the water bond. Evans asked about the need to compensate the current farmers of the land for damages due to the project. Cederburg replied that the project would most likely begin post-harvest, but the City would need to compensate if any crops were lost.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Sumstine motioned to approve Amendment #4 to the On-Call Services contract with Olsson Associates for the design of the water and sewer mains on 5th street from Sears Avenue to the East end of Industrial Drive for \$25,500 and Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Agenda item #10, Consider Approval of engineering for the extension of water and sewer to 1190 33rd Road, Landmark Implement.

Cederburg stated that should Council approve the engineering the City would also begin the annexation of Landmark into City limits. He also stated that the sewer line is the first need to hopefully be completed by this winter. Cederburg went on to discuss the future revenue estimates from sales and property taxes should the annexation occur. Andy Grollmes of Landmark Implement stated that the NDEQ is now requiring Landmark to dispose of their run-off via a lagoon or sewer system. The most feasible solution is to be annexed into the City and use City water and sewer. Currently, Landmark is in compliance by transporting their run-off and disposing into Minden's sewer system but it's not a practical long term solution. The property is currently in process of surveying in preparation for annexation. Jordan stated the platting and annexation process will take approximately 2.5 months.

Sumstine motioned to approve the engineering for the extension of water and sewer to 1190 33rd Road, Landmark Implement and Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Agenda item #11, Public comments.

Police Chief, James Huff, stated his two new radar units have arrived and will be paid by a grant of \$2,348 with the remaining \$587 paid by the city.

Agenda item #12, Adjournment.

Thompson motioned to adjourn the meeting at 7:35 pm and Carlson seconded. On roll call the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Meeting adjourned.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk