

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

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Minutes of Council Meeting
City of Minden, Nebraska
June 20, 2016
6:00 p.m.

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Ted Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Lathan Thompson. The following City Council members were absent: none. The following City Officials were present: Mayor Ted Griess, City Attorney Tom Lieske, City Administrator Matthew Cederburg, and City Clerk Abbey Jordan. The following City Officials were absent: none.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Griess made the following statement:

"Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda item #3, Mayoral Announcements. Mayor Griess mentioned the declaration of a Stage 1: Water Watch that was issued on June 20, 2016 at 11:00 a.m. until further notice. The goal of a water watch is to heighten awareness and reduce overall consumption by 7%. Griess encouraged everyone to read the Recreation Master Plan. The street dance on Saturday, June 25th was also brought to the attention of everyone. Griess ended announcements with a public thank you to John Beck who will be taking the place of Don Ellis on the CRA board.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting: a. Consider Approval of Minutes of Previous City Council Meetings, b. Consider Approval of Bills & Claims for this Council Meeting, c. Consider Acceptance of Excused Absence of Mayor or Council Member(s), d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting, e. Consider Mayoral Appointment of John Beck to the Community Redevelopment Authority Board replacing Don Ellis with a term ending 12/31/2017, f. Consider a Special Designated Liquor Permit for Saturday, August 6, 2016 from 3:00 PM to 1:00 AM for the Upland Fire Department for the Wornkin Wedding Reception being held at the Kearney County Fair Grounds, g. Consider a Special Designated Liquor Permit for Saturday, August 13, 2016 from 3:00 PM to 1:00 AM for the Upland Fire Department for the Rasmussen Wedding Reception being held at the Kearney County Fair Grounds.

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

A-1 Heating Av Inc 387.00, Amazon 91.67, Awwa Customer Service 75.00, Baker & Taylor 497.11, Barco Municipal Products, Inc. 927.45, Big Johns Arctic Cat & Hustler 115.38, B. Young 102.81, Jan Carter 731.50, Charter Communications 1284.03, City Of Holdrege Landfill 4961.21, Cooperative Producers, Inc. 2233.26, K. Carver Specialized Hauling 97.50, D. Pittner 265.00, Deterding Classic Pool/Spa 456.42, Eakes Office Plus 429.50, Ebsco 748.68, Electronic Systems 45.00, Ems Billing 673.79, Figgins Construction Inc 26086.95, Fireguard, Inc. 59.00, Hach Company 1970.69, Hawkins Water Treatment 2838.3, Hd Supply Waterworks, Ltd 2517.06, Intellicom Computer Consulting 1402.30, Island Supply Welding Co 8.68, J. Sinsel 233.32, J. Anderson 200.00, Joy's Floral & Gifts 280.00, K&K Auto Repair Inc 179.03, K. Larsen 350.00, Ke Co Health Payment Cntr 167.00, J. K. Benson 150.00, Lawson Products, Inc. 308.30, The Lockmobile 5.35, Mailfinance 825.00, M. Froid 100.00, Minden Area Sports Commission 100.00, Matheson Tri-Gas Inc 91.85, M. Todd & Company, Inc. 693.92, Mid-Nebraska Aggregate, Inc 2146.02, Mid Plains Equipment

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600.00, Midwest Tapes 226.81, The Minden Courier 28.40, Minden Hardware 30.95, Minden Lumber & Concrete Co. 123.88, Minden Machine Shop Inc 127.99, Minden Office Supply, Inc 18.98, Mower Medic Llc 75.46, W. Simmerman 538.87, Municipal Supply-Nebraska 585.83, M. Morris 24.00, Napa Auto Parts 42.83, Nebraska Public Power District 121030.48, Ne Public Power District 16509.78, N T & T 81.19, One Call Concepts Inc 99.93, P. Bartels Trucking Co 956.16, Penworthy/Media Source 212.17, Reams Sprinkler Supply Co 220.80, R. Stewart 40.00, Roy Nelson Construction 1202.16, Source Gas 92.65, Southern Power District 20.54, Usa Blue Book 342.56, Van Diest Supply Co 3577.75, Van Kirk Bros Contracting 136456.80, Water Environment Fed 28.00, Wex Bank 3125.38, Western Pathology Consult Inc 133.60, Xerox Capital Services Inc 107.38.

Thompson motioned to approve the consent agenda and Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Agenda item #5, May 2016 Budget Report. Cederburg reviewed the May 2016 Budget Report. No action taken.

Agenda item #6, May 2016 Treasury Report. Cederburg reviewed the May 2016 Treasury Report. No action taken.

Agenda item #7, Consider Approval of Change Order #1 to the Country Club Sewer Extension for additional excavation.

Utilities Superintendent, Ryan Hurst, discussed the need for the additional excavation due to the prior use of the land as a dump. Carlson motioned to approve the \$924.80 Change Order #1 to the Country Club Sewer Extension for additional excavation and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Agenda item #8, Consider Approval of Pay Request for Van Kirk Bros. Contracting for the Country Club Sewer Extension.

Hurst monitored the project very closely and the punch list has been completed including the property owner's yards being returned to its previous state. Hurst also stated that the new sewer line will be videoed as a final check within the next few months for the City to keep on record. Sumstine motioned to approve the Pay Request for Van Kirk Bros. Contracting for the Country Club Sewer Extension and Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson and Thompson. Motion carried.

Agenda item #9, Consider Approval of Interlocal Agreement with Kearney County for the law enforcement building, communication services, and jail facilities.

Scott White, Kearney County Sheriff, shared that a group was formed to review this interlocal which was originally created in 1988. Cederburg reviewed the dispatching costs which will increase each year and the need to notify the other organization of any remodeling. Wayne Anderson, Kearney County Board of Supervisors, stated the contract was thoroughly reviewed and decreased in length. All parties got along very well during the meetings. Cederburg reviewed the responsibilities of both groups such as heating, repairs, phone, and internet. The interlocal will be renegotiated every 5 years.

Thompson motioned to approve the Interlocal Agreement with Kearney County for the law enforcement building, communication services, and jail facilities and Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Agenda item #10, Consider discussion and selection of new office copier and printer.

Two copiers were presented: one from Eakes and one from Konica Minolta. Cederburg spoke about the current copier contract with Eakes. Cederburg broke down the prices to purchase, lease, and service contact fee per copy and had no recommendation. Jordan stated that both machines have the same capabilities, but showed concern about the service from Konica Minolta as the City has been very happy with the service provided by Eric from Eakes.

Thompson motioned to approve the purchase of the Eakes office printer and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

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Agenda item #11, Public comments.

Carolyn Bunger of 521 N. Colorado asked if she needed a permit to sell baked goods at the Thursday Night Entertainment at Chautauqua Park. Jordan confirmed that businesses need a business license with the City in order to be a vendor for the Thursday Night Entertainment. Cederburg notified the Council that he has asked our bond company to prepare the annual filing documents for this year for all 3 bonds for approximately \$2,000. Police Chief, James Huff, mentioned the need to notify residents of the fence requirements around swimming pools with 2 feet or more of water. Cederburg also mentioned that Figgins Construction had trouble with the Cemetery Road 7 as it is old swamp land. The road will have to be dug up and new dirt brought in. Street Superintendent, Chris Klahn also added the 100 and 200 blocks of Campbell to the current armor coating projects. Cederburg requested that Hurst give an update on the sewer jetting. Hurst said the jetting is more than 2/3 done and the mains have been in good shape. Cederburg said Jeff Palik with Olsson Associates will be meeting with himself and Klahn to review the street drop-off to the drainage ditch near the pool. Hurst addressed Evans question about the sewer jetting door hangers' time frames. He said it was because they are unable to accurately predict specific times that they will be on each block.

Agenda item #12, Closed Session, Strategy.

Sumstine motioned to enter closed session at 6:42 p.m. and Thompson seconded. On roll call the following voted Aye: Evans, Sumstine, Carlson and Thompson. Motion carried.

Thompson motioned to exit closed session at 7:31 p.m. and Sumstine seconded. On roll call the following voted Aye: Evans, Sumstine, Carlson and Thompson. Motion carried.

Agenda item #13, Adjournment.

Evans motioned to adjourn the meeting at 7:32 pm and Thompson seconded. On roll call the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Meeting adjourned.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk