

# City of Minden

P.O. Box 239, 325 N. Colorado  
Minden, Nebraska 68959

phone 308.832.1820  
fax 308.832.1949  
www.MindenNebraska.org



Minutes of Council Meeting  
City of Minden, Nebraska  
March 7, 2016  
6:00 p.m.

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Lathan Thompson. The following City Officials were present: Mayor Ted Griess, City Administrator Matthew Cederburg and City Clerk Abbey Jordan. The following City Official was absent: City Attorney Tom Lieske.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, City Mayor Griess led those in attendance in the Pledge of Allegiance. Then made the following statement:

"Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

**Agenda item #3:** Mayoral Announcements. City Mayor Griess extended a public thank you to Terry Christensen for volunteering to serve on the Planning and Zoning Commission. Griess thanked Julia and Ron Thompson for directing a \$2,500 American Farmers Grow Communities donation to the Jensen Memorial Library.

**Agenda item #4,** The following items were listed under the agenda item "**consent agenda**" for this meeting: a. Consider Approval of Minutes of Previous City Council Meeting (s), b. Consider Approval of Bills & Claims for this Council Meeting, c. Consider Acceptance of Excused Absence of Mayor or Council Member(s), d. Consider Reports that are enclosed in the Council Packets for this Council Meeting, e. Consider Mayoral Appointment of Terry Christensen to the Planning and Zoning Commission replacing Gary Martin with a term ending 12/31/2018.

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

A. Christensen 45.00, Ag Spray Equipment 3,869.51, Bill's Plumbing & Htg. Inc 84.41, Builders Warehouse 787.53, J. Carter 872.1, Charter Communications 1,237.33, City Of Holdrege Landfill 4,048.46, City Of Minden 45.00, Commercial Lighting 584.77, Cornhusker Marriott 238.00, Dana F Cole & Company Llp 6,600.00, Eakes Office Plus 740.20, Embassy Suites 124.00, Fifth Street Printing 432.00, Fireguard, Inc. 255.25, First Bank & Trust Co 12,646.47, Hach Company 513.64, Hd Supply Waterworks, Ltd 4,931.71, Intellicom Computer Consulting 4,740.73, Island Supply Welding Co 99.35, ITI 701.20, John Deere Financial 113.39, Ke Co Treas Barb Lynn 3,333.33, J. Benson 330.00, Landmark Implement Carquest 581.54, Lieske, Lieske & Ensz P C, Llo 1,201.98, Mason's Market 9.59, M. Redman 1,200.00, Miller Body Shop Inc. 126.00, The Minden Courier 64.80, Minden Hardware 816.07, Minden Office Supply, Inc 327.86, Minden Opera House 50.00, Minden Rural Fire Dept. 2,577.72, Minden Utility Dept. 4,850.20, W. Simmerman 902.25, Municipal Supply-Nebraska 1,333.86, Ne Dept Of Health/Human Svcs 40.00, Ne Public Health Environmental

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85.00, Olsson Associates 9,415.41, Pepsi Cola Of Hastings 54.83, Platte Valley Communications 113.94, Productivity Plus Account 339.70, Revenue Bond Payment Account 25,165.00, R. Young 455.00, Source Gas 1347.44, Southern Power District 3,063.14, T. Sumstine 291.04, Tri Chem Corporation 349.80, Usa Blue Book 458.33, United States Postal Service 225.00, Verizon Wireless 576.62, Village Cleaners Inc 58.40.

Thompson motioned to approve the consent agenda. Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #5**, Consider approval for City to accept bids for 24'x24' JC Park bathrooms with storage and concession area. The project will include interior walls, interior electrical, and interior plumbing.

Carlson motioned to solicit bids for the 24' x 24' building including interior walls, electrical, and plumbing. Thompson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #6**, Consider approval of uniform contract proposals.

Cederburg reviewed the three uniform contracts. Thompson motioned to approve the uniform contract with CINTAS. The motion did not receive a second. Motion failed.

Sumstine motioned to approve the Village Uniform contract with the Dickies brand of jeans and an annual cost of \$2,202. Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #7**, Consider approval of a Resolution directing the sale of surplus property with a fair market value of less than \$5,000.

## RESOLUTION NO. 1650

### A RESOLUTION DIRECTING THE SALE OF SURPLUS PERSONAL PROPERTY OF THE CITY OF MINDEN, NEBRASKA.

WHEREAS, the City of Minden does have in its possession certain property deemed to be surplus property to the City, with a fair market value of less than \$5,000, and wishes to dispose of this property; and

WHEREAS, State Statute 17-503.02 allows for the sale of surplus personal property by posting the sale in three prominent places within the City for a period of not less than seven days prior to the sale; and

WHEREAS, the City of Minden may sell surplus items by sealed bids, public auction, or by the standards set forth in the Interlocal Cooperation Act allowing the City of Minden to sell surplus equipment to other governmental subdivisions of the State of Nebraska by negotiated price.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Minden that the following City property is declared surplus and will be sold according to the terms listed above, with minimum bid in parentheses. All units to be sold without any warranty or any expressed warranty.

- 1997 John Deere Mower, Model #F932 (\$50.00)
- 1985 4x4 Chevy Pickup VIN #1GCEK24L4FJ145626 (\$100.00)
- 80 Sensus Electric Meters, CL 200, 12S, 3W, 120V (\$1.00 lot)
- 60 Sensus and Schlumber Electric Meters, CL 200, 2S, 3W, 240V (\$1.00 lot)
- Transformer, 15.0 KVA, 120/240 V, 2.4/4.16 OY (used-leaking) (\$1.00)
- Transformer, 15.0 KVA, 120/240 V, 2.4/4.16 OY (used) (\$1.00)

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- Transformer, 37.5 KVA, 120/240 V, 2.4/4.16 OY (used-cracked secondary bushing) (\$1.00)
- 3 Transformers, 50.0 KVA, 240/480 V, 2.4/4.16 OY (used) (\$3.00 lot)
- Transformer, 25.0 KVA, 120/240 V, 2.4/4.16 OY (used-rusted top) (\$1.00)

Council Member Carlson moved for the adoption of the foregoing Resolution. Council Member Thompson seconded the motion.

On roll call the following voted Aye: Evans, Sumstine, Carlson, and Thompson. The following voted Nay: none. The following were absent and not voting: none.

The passage of said Resolution having been consented to by a majority of the members of the City Council, the Mayor declared the Resolution passed and adopted, this 7th day of March, 2016.

PASSED AND APPROVED this 7th day of March, 2016.

/s/ Ted Griess  
Ted Griess, Mayor

Attest:

/s/ Abbey Jordan  
Abbey Jordan, City Clerk

Carlson motioned to approve Resolution #1650 directing the sale of surplus property with a fair market value of less than \$5,000. Thompson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #8**, Consider approval of Protex Central agreement renewal for City Hall fire alarm bi-annual inspections.

Evans motioned to approve the Protex Central agreement renewal. Thompson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #9**, Consider approval of Change Order #1 for the Water Treatment Plant Improvements. Joe Baxter of Olsson Associates expanded on the Change Order. Mayor Griess voiced concerns about the muriatic acid location and charge for it.

Thompson motioned to approve the Change Order #1 for the Water Treatment Plant Improvements pending locating the muriatic acid. Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

**Agenda item #10**, Consider approval of Olsson and Associates letter of completion reference the Water Treatment Plant Improvements. Baxter stated the work has been completed and due to the humidity and the delay of the painting of the pipes, the project warranty starts on approval of this letter.

Thompson motioned to approve the letter of completion reference the Water Treatment Plant Improvements. Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson.

**Agenda item #11**, Consider approval of the Final Pay Request #5 for Industrial Process Technology for Water Treatment Plant Improvements.

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Thompson motioned to approve the Final Pay Request #5 for Industrial Process Technology pending location of the muriatic acid and appropriate charge for it. Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

Due to the similarity of Agenda items #12 and #13, they were discussed and considered together.

**Agenda item #12**, Consider approval of Nebraska Community Energy Alliance (NCEA) Interlocal Cooperation Agreement to Build and Promote Advanced Building and Transportation Technologies that Reduce Energy, Cut CO2 Emissions & Cut Costs with an initial contribution of \$1,000.

**Agenda item #13**, Consider approval of Resolution for City to become a member of the NCEA, appointing the City Administrator to serve as a representative on the board of directors and to serve as Minden's voting delegate for the Nebraska Community Energy Alliance.

## RESOLUTION NO. 1651

WHEREAS, the City of Minden, Nebraska, desires to enter into an agreement with the Nebraska Community Energy Alliance and to become a member thereof, for the purpose of identifying, applying for, administering or otherwise making available grants and funding sources to members thereof;

WHEREAS, on March 7, 2016, the City Council voted to approve a motion to approve the Nebraska Community Energy Alliance Interlocal Cooperation Agreement (Amended and Restated as of September 2015).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINDEN, NEBRASKA:

SECTION 1. That the City of Minden hereby reaffirms the motion adopted and approved on March 7, 2016 to approve the Nebraska Community Energy Alliance Interlocal Cooperation Agreement (Amended and Restated as of September 2015) and authorizes the Mayor to execute said Agreement on behalf of the City.

SECTION 2. That the City of Minden hereby appoints the City Administrator, Matthew Cederburg, to serve as a representative on the board of directors for the Nebraska Community Energy Alliance.

SECTION 3. That the City of Minden hereby designates the City Administrator, Matthew Cederburg to serve as its voting delegate to represent the City at the annual membership meeting of the Nebraska Community Energy Alliance. Passed and approved this 7th day of March, 2016.

/s/ Ted Griess  
Ted Griess, Mayor

ATTEST:  
/s/ Abbey Jordan  
Abbey Jordan, City Clerk

Evans motioned to approve the NCEA Interlocal Cooperation Agreement and Resolution No. 1651. Thompson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson Motion carried.

**Agenda item #14**, Public Comments. Carolyn Bunger of 521 N Colorado asked for a special council meeting to be held for a Special Designated Liquor License for the Fire Department's 125<sup>th</sup> Anniversary Celebration as the March 21<sup>st</sup> meeting will not meet the Liquor Commission's timeframe.

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**Agenda item #15**, Adjournment. Evans motioned to adjourn the meeting at 6:55 pm and Thompson seconded. On roll call the following voted Aye: Evans, Sumstine, Carlson and Thompson. Meeting adjourned.

\_\_\_\_\_  
Ted Griess, Mayor

ATTEST:

\_\_\_\_\_  
Abbey Jordan, City Clerk

(SEAL)