

Minutes of Council Meeting  
City of Minden, Nebraska  
July 6, 2015  
6:00 p.m.



The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Bob Carlson, Lathan Thompson, and Teresa Sumstine. The following City Council Member was absent: None. The following City Officials were present: Mayor Ted Griess, City Administrator Matthew Cederburg, City Clerk Abbey Jordan, and City Attorney Tom Lieske. City Official absent: None.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Mayor Griess made the following statement:

“Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the door located in the back of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary.”

The following items were listed under the agenda item “**consent agenda**” for this meeting: a. Consider Approval of Minutes of Previous City Council Meeting (s) b. Consider Approval of Bills & Claims for this Council Meeting c. Consider Reports that are Enclosed in the Council Packets for This Council Meeting.

The following bills and claims were submitted for approval under the “consent agenda” and are on file in the office of the City Clerk:

A-1 Heating Av Inc 40.00, A. Jordan 57.06, Anderson Jewelry 215.00, Ask Supply Co Llc 999.20, B. Petersen 200.00, Brown Transfer Company 104.20, Builders Warehouse 208.45, Central Community College 40.00, Charter Communications 1217.36, C. Klahn 64.31, C. Peterson 130.00, City Of Minden 205.00, C. Jensen 60.00, D & M Security 55.50, Dana F Cole & Company Llp 175.00, D. Labrie 30.00, Deterding Classic Pool/Spa 575.96, Dutton Lainson Co215.00, E. Eberle 83.66, Electric Pump 308.99, Fireguard, Inc. 5998.51, First Bank & Trust Co 12646.47, Fyr-Tek, Inc. 585.97, Gary Thompson Agency, Inc. 3198.00, Green Landscapes Inc 3360.00, Hawkins Water Treatment 1821.92, Industrial Process Technology 34110.58, Intellicom Computer Consulting 1051.80, Island Supply Welding Co 123.81, J. Carter 285.00, J. Anderson 335.00, John Deere Financial 247.45, J. Miller 30.00, J. Quadhamer 340.00, K. Clapper 60.00, K. Salpas 264.75, Ke Co Treas Barb Lynn 3333.33, Lawson Products, Inc. 230.85, Lieske, Lieske & Ensz P C, Llo 2865.84, L. Stangl 122.00, Mailfinance 825.00, M. Bodey 57.50, Masons Market 67.24, Matheson Tri-Gas Inc 128.52, M. Cederburg 296.85, Matt Parrott & Sons 862.63, M. Nickel 89.50,

M. Raffaelli 109.56, Mid-Nebraska Aggregate, Inc 638.81, M. Gokie 135.00, Minden Office Supply, Inc 373.40, Minden Opera House 50.00, Minden Rural Fire Dept. 1128.42, Minden Utility Dept. 5772.93, Mower Medic Llc 58.50, Ne Crime Commission 16.00, Ne Public Health Environmental 496.00, Olsson Associates 13595.87, R. Yelken 40.00, Revenue Bond Payment Account 25353.00, R. Young 455.00, Servi-Tech, Inc. 383.05, Sos Portable Toilets Inc 245.00, Source Gas 279.08, South Central Economic Dev Dis 20.00, South Central Economic Development 109373.69, Southern Power District 3346.45, Sunbelt Rentals, Inc 184.00, The Minden Courier 805.63, Travelers 528.00, Underground Construction, Inc 1918.09, Verizon Wireless 807.70, Village Cleaners Inc 29.20, Wesco Receivables Corp 146.00, Western Pathology Consult Inc 79.30, W. Simmerman 2118.83, W. Stubbs 480.00

There was a correction on the previous minutes; the date was changed from June 1<sup>st</sup> to June 15<sup>th</sup>. Evans motioned to approve the consent agenda and Carlson seconded. On roll call the following voted Aye: Evans, Carlson, Thompson, and Sumstine. Motion carried.

Agenda items #6 and #7 was discussed before item #5.

Agenda item #6, Consider approval to hire utility worker not meeting residency requirement per City of Minden Employee's Handbook.

The utilities supervisor, Ryan Hurst, gave a brief summary in regards to having an employee living 4-5 miles outside of city limits and being on call. Council members discussed city vehicle use. Previous to this council meeting, Resolution #1534 was passed in 2012, to address the issue of having on call personnel living outside of the City's zoning jurisdiction, stating that personnel who are placed on a 24-hour call basis are required to live within the City of Minden's zoning jurisdiction.

Sumstine motioned to approve the hiring of a utility worker not meeting residency requirement pending resolution approval changing the employee handbook and Thompson seconded. On roll call the following voted Aye: Evans, Carlson, Thompson, and Sumstine. Motion carried.

**Agenda item #7**, Consider approval of NPPD project for approximately \$13,555 updating various commercial electric meter wiring and meter sockets prior to new meter installation.

Cederburg gave a brief summary of the project exceeding initial budgeted amount due to additional materials needed.

Thompson motioned to approve \$13,555 for NPPD project to update various commercial electric meter wiring and meter sockets prior to new meter installation and Sumstine seconded. On roll call the following voted Aye: Evans, Carlson, Thompson, and Sumstine. Motion carried.

**Agenda item #5**, Consider approval of agreement with Miller and Associates for a Parks and Recreation Master Plan.

Eric Hellriegel from Miller and Associates gave a presentation about methods and initiatives to prioritize future and current amenities to make sure all areas are accounted for. Hellriegel also mentioned ways to acquire funds. Council Members express the need to improve various areas within the parks without losing the ideology in order to improve Minden.

Thompson motioned to authorize Miller and Associates to develop master plan for Parks and Recreation and Carlson seconded. On roll call the following voted Aye: Evans, Carlson, Thompson, and Sumstine. Motion carried.

**Agenda item #8,** Consider approval of a claim for \$101,591.91 to be drawn on CDBG 14-ED-002 from NE Dept of Economic Development and transferred to (paid to) SCEDD's NDO to be loaned to Royal Engineered Composites, Inc.

**Agenda item #9,** Consider approval of draw #3 for \$101,591.91; this amount will be drawn on CDBG 14-ED-002 from NE Dept of Economic Development and transferred to SCEDD's NDO to be loaned to Royal Engineered Composites, Inc.

Due to the similarity of agenda items 8 & 9, Mayor Ted Griess suggested that the council consider both items in one motion. Council Member Sumstine inquired about process of fund distribution.

Thompson motioned to approve claim for \$101,591.91 and draw #3 for \$101,591.91 to be drawn on CDBG 14-ED-002 from NE Dept of Economic Development and transferred to (paid to) SCEDD's NDO to be loaned to Royal Engineered Composites, Inc and. Sumstine seconded. On roll call the following voted Aye: Evans, Carlson, Thompson, and Sumstine. Motion carried.

**Agenda item #10,** Adjournment. Thompson moved to adjourn the meeting at 6:54 pm and was seconded by Sumstine. On roll call the following voted Aye: Evans, Carlson, Thompson, and Sumstine. Meeting adjourned.

/s/ Ted Griess  
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan  
Abbey Jordan, City Clerk

(SEAL)