

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Minutes of Council Meeting
City of Minden, Nebraska
December 5, 2016
6:00 p.m.

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. for the regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Lathan Thompson. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matthew Cederburg and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Griess made the following statement:

"Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda item #3, Mayoral Announcements. Mayor Griess wanted to thank Council President Evans for presiding over the last few meetings while he was not able to attend, as well as extend a thank to the council for their understanding. He also wanted to thank the Library Director for applying and receiving the Youth Grant Award for \$500, which the Library plans to use to start a Lego Club. Mayor Griess also wanted to extend a final thank you to the High School Government class for attending.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

- a. Consider Approval of Minutes of Previous City Council Meetings
- b. Consider Approval of Bills & Claims for this Council Meeting
- c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
- d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

Beehive Industries Llc 7,200.00, Black Hills Ammunition 803.50, Black Hills Energy 287.27, Carey's Pest Control, Inc. 96.75, Caterpillar Financial 10,750.00, C. Klahn 39.99, City Of Minden 51.73, Dana F Cole & Company Llp 4,000.00, Data Technologies Inc 10,765.25, Family Practice Associates Pc 642.00, First Bank & Trust Co 15,315.54, Fyr-Tek, Inc. 1,461.80, Gary Braun Electric 1,085.68, Hawkins Water Treatment 1,014.58, Hd Supply Waterworks, Ltd 394.40, Hydro Tech Inc. 780.75, John Deere Financial 34.99, Ke Co Treas B. Lynn 4,000.00, K. Benson 90.00, Lieske, Lieske & Ensz P C, Llo 2,000.68, Mason's Market 599.54, Storey Kenworthy 310.00, Miller Abstract & Title Co 121.00, Minden Office Supply, Inc 125.21, Minden Rural Fire Dept. 4,638.57, Minden Utility Dept. 3,681.75, Ncma 441.25, Ne Dept Of Health/Human Svcs 200.00, Ne Law Enforcement Training Ct 95.00, Ne Main Street Network Inc 300.00, Nmc, Inc. 372.51, Ne Public Health Environmental 63.00, Platte Valley Communications 74.00, Revenue Bond Payment Account 25,018.00, R. Young 455.00, Sargent Drilling Co. 22,103.79, Sensus Metering Systems 3,613.65, Southern Power District 3,246.09, Titan Machinery Inc 1,504.95, Verizon Wireless 654.39, Village Cleaners Inc 29.20.

Evans motioned to approve the consent agenda and Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Agenda item #5, Mainstreet Award Presentation by Elizabeth Chase.

Mayor Griess thanked the Century of Lights Committee of Rita Crooks, Angie Finn, Marcy Brandt, Kevin Krull, Don Phillips, Jack Hultquist, Sally Jurgensmier, Matt Cederburg and Chamber of Commerce Director Marcia Davis for their hard work last year which has earned this award. Present for the award presentation was Marcia Davis, Rita Crooks, Angie Finn, and Matthew Cederburg.

Elizabeth Chase, Executive Director of Nebraska Main Street Network read the following upon award presentation:

Thank you for inviting the Nebraska Main Street Network to present this award tonight. The Nebraska Main Street Network partners with communities to transform and revitalize hometowns. By supporting preservation of our heritage and treasured resources, we're making history from history.

Nebraska is one of 45 state, countywide and urban city coordinating programs across the country that provide downtown revitalization programming for communities within their jurisdictions. Main Street is the ONLY program that utilizes a comprehensive, local market driven downtown revitalization approach. Other programs throw money at the problem hoping that something sticks and often have short-lived success. Main Street's approach is to capitalize on the sense of place unique in each community and cultivate success incrementally. Main Street works with communities to build a sustainable, long-term foundation with strategies that combine design, organization, promotion and economic development which in turn strengthens the business environment downtown and increases the value of the downtown for the community, long-term.

Annually we recognize the most outstanding projects and people on Main Street in Nebraska. Projects large and small are recognized and serve as outstanding examples of what downtown revitalization is all about. We are here tonight to recognize the efforts of the folks in Minden for a project that has been going on for many years.

Main Street Award judges have selected Minden's Century of Lights to receive the 2016 Award of Excellence for outstanding Special Event or Annual Festival. The award recognizes the best special event or annual festival occurring in and benefiting the downtown. Award winning events are of high quality and bring increased visibility to the downtown and community. Judging was based on originality, creativity, and impact. Judges noted that this was a "true Christmas tradition at its finest. You have created a festival atmosphere for the community and leveraged local resources to pull it off. Drawing interest from people all over the country is something special for a small Nebraska community." Congratulations to Minden and the efforts of everyone involved. Please give yourselves a big round of applause for the great work being done by all of the partners involved in downtown Minden.

Chase also stated, a PowerPoint presentation highlighting this year's Main Street award winners from across the state will be available online after all of the awards have been presented.

No action was taken.

Agenda item #6, Consider Approval of Ordinance #1214 for Annexation of Landmark Addition, 3rd and Final Reading.

ADOPTING ORDINANCE ORDINANCE NO. 1214

AN ORDINANCE OF THE CITY OF MINDEN, KEARNEY COUNTY, NEBRASKA TO EXTEND THE BOUNDARIES AND INCLUDE WITHIN THE CORPORATE LIMITS OF AND ANNEX TO THE CITY OF MINDEN, KEARNEY COUNTY, NEBRASKA, CERTAIN CONTIGUOUS AND ADJACENT LANDS OUTSIDE OF THE CITY OF MINDEN, KEARNEY COUNTY, NEBRASKA, SAID LANDS BEING MORE PARTICULARLY DESCRIBED AS THE LANDMARK ADDITION ATTACHED HERETO; AND TO PROVIDE FOR SERVICE BENEFITS THERETO; AND PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

Passed and approved this 5th day of December, 2016.

Sumstine motioned to approve Ordinance #1214 for Annexation of Landmark Addition, 3rd and Final Reading and Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Thompson. Motion carried.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Agenda item #7, Council Adjourn Sine Die. A motion was made by Carlson, seconded by Evans to adjourn sine die at 6:12 p.m. On roll call the following voted Aye: Evans, Sumstine Carlson, and Thompson. Motion Carried.

Agenda item #8, Reorganization of Council. Oaths of office were administered to Re-elected Council Member Teresa Sumstine and Newly Elected Council Member Roger Jones.

The new council convened at 6:18 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Roger Jones. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matthew Cederburg and City Clerk Abbey Jordan.

Agenda item #9, Open Meeting Statement. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the Public. Mayor Ted Griess made the following statement:

“Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the door located in the back of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary.”

Agenda item #10, Election of Council President. Mayor Griess asked for nominations. Council member Sumstine nominated Evans, seconded by Jones. On roll call the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion Carried. Council Member Evans will fill the position of Council President.

Agenda Item #11, Consider Approval of City’s Blanket Bond for Newly Elected Officials and Appointed Positions.

Evans motioned to approve City’s Blanket Bond for Newly Elected Officials and Appointed Positions and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #12, Consider designation of Legal Newspaper

Jones made a motion to designate the Minden Courier as the City’s Legal Newspaper and was seconded by Carlson. On roll call the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #13, The following items were listed under the agenda item “**consent agenda**” for this meeting:

- a. Jack Yant to the Planning and Zoning Commission for a term of 1/1/2017 to 12/31/2019
- b. Larry Lempka to the Planning and Zoning Commission for a term of 1/1/2017 to 12/31/2019
- c. Bennett Petersen to the Board of Adjustments for a term of 1/1/2017 to 12/31/2019
- d. Don Miller to the Board of Adjustments for a term of 1/1/2017 to 12/31/2019

Evans motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #14, Consider approval of Employee Appreciation Chamber Bucks in the amounts of \$100 for full-time and \$50 for part-time.

Carlson motioned to approve the Employee Appreciation Chamber Bucks and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #15, Consider approval of Employee Appreciation certificates for turkey or ham from Mason’s Market.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Sumstine motioned to approve the Employee Appreciation certificates for turkey or ham and Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #16, Consider Approval of Additional Beehive Module for Electric Infrastructure.

The item was tabled until Ryan Hurst is able to attend a meeting and provide additional information regarding the Beehive module for electric infrastructure.

Agenda Item #17, Consider approval of Managed Services Agreement with Intellicom for IT services.

The new contract lowers the City's monthly cost for IT services. Evans made a motion to approve the new Managed Services Agreement with Intellicom for IT services and Sumstine seconded. On roll call, the following vote Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #18, Public Comments. No public comments were made.

Agenda Item #19, Closed Session - Pending Litigation.

Carlson motioned to enter closed session at 6:35 p.m. Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine Carlson, and Jones. Motion carried.

Jones motioned to exit closed session and enter open session at 6:59 p.m. Evans seconded. On roll call, the following voted Aye: Evans, Sumstine Carlson, and Jones. Motion carried.

Agenda Item #20, Adjournment.

Carlson motioned to adjourn the meeting at 6:59 p.m. and Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)